

**Dunbartonshire Chamber of Commerce
Company Number SC210956**

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Chamber will take place at Chamber Business Hub, 2nd Floor, Whitecrook Business Centre on Tuesday 19 February 2019 at 1pm

Proposal of Resolutions

Any member wishing to propose a resolution to the meeting must lodge written notice of the proposed resolution either electronically or at the Registered Office of the Chamber by no later than 5.00pm on Monday 28th January 2019.

Election of Directors

At the meeting one third of the Elected Directors and any Director co-opted by the Board shall retire. Anyone wishing to stand for election as a Director of the Chamber must lodge a nomination, signed by another Member of the Chamber, together with their own written consent to serve if elected at the Registered Office of the Chamber and a statement (in not more than 300 words) describing the skills and experience which that individual would, if elected, bring to the board by no later than 5.00pm on Tuesday 5th February 2019. Such nomination must be seconded by another member at the Annual General Meeting.

Proxies

All Members are entitled to vote by proxy. Any person wishing to appoint a Proxy must lodge the appropriate form at the Registered Office of the Chamber no later than 1.30pm on Friday 15th February 2019 or, in the event that a poll is to be taken, by no later than 1.30pm on {24 Hours before meeting}.

Address for Service

The address of the Registered Office of the Chamber where service can be effected is Whitecrook Business Centre, 78 Whitecrook Street Clydebank G81 1QF.
Electronic notification can be sent to admin@dunbartonshirechamber.co.uk

By Order of the Board

J. Stewart Rennie
Company Secretary